



STATE OF WASHINGTON

DEPARTMENT OF SOCIAL AND HEALTH SERVICES

February 6, 2006

**TO:** Regional Administrators  
Community Services Division

**FROM:** Duane French, Director  
Division of Employment and Assistance Programs

John Clayton, Director  
Community Services Division - Headquarters

**SUBJECT: NON-COMPLIANT SANCTION MAILER GOES OUT TO ALL  
TANF/SFA CLIENTS**

A mass mailing is being sent on February 8, 2006 to all TANF/SFA households informing them of the proposed sanction changes.

The mailer informs TANF/SFA clients that if we change the rules June 1, 2006 and they stay in sanction for 6 months in a row:

- Their case will be reviewed by a sanction review panel and may be closed.
- If their case is closed, they will need to reapply and participate for 4 weeks in a row before they can receive cash assistance.

CSOs must also share the mailer with families who begin receiving WorkFirst services after February 8, 2006 to inform them of the proposed sanction changes. This mailer is available for local printing from the WorkFirst Website, at:

<http://www.workfirst.wa.gov/statestaff/resources.htm>.

If you have any questions about the proposed policy change or the mailing, please contact Stacey Bushaw at [bushask@dshs.wa.gov](mailto:bushask@dshs.wa.gov) or 360-725-4622, or Nick Espinosa, at [espincj@dshs.wa.gov](mailto:espincj@dshs.wa.gov) or 360-725-4620.

cc: Rob St. John  
Carmen Cook  
Brent Low  
Robin Thompson  
Diane Klontz  
Glynnis Ashley